



SUSTAINCERT
KNOW YOUR IMPACT

JOB DESCRIPTION

BUSINESS CONTROLLER

October 2021



1. ABOUT THE POSITION

Founded in 2018, SustainCERT offers simple, tech-driven solutions for verifying impacts in climate protection, supply chains, and investment products. We are the official certification body for Gold Standard for the Global Goals, the most credible and robust standard for measuring, reporting and verifying climate and development impacts.

Reporting to the Finance Director, the Business Controller will have several important responsibilities: (1) managing the Planning and Control cycle (2) manage KPI and OKR dashboards (3) acting as a sparring partner to the business.

SustainCERT is incorporated in Luxembourg, but this position is based in Amsterdam. A Dutch legal entity is in the process of being set up. We have flexible remote/office working hours.

2. PRIMARY RESPONSIBILITIES

Your main responsibilities as Business Controller are:

- Together with the finance director, leading the forecast and budget process, working closely with all parts of the organisation.
- Manage & Support all (monthly, quarterly and annual) financial reporting, ensuring control, accuracy, predictability and timely delivery of figures, analysis and comments
- Manage & Support all (monthly, quarterly and annual) KPI and OKR reporting, ensuring control, accuracy, predictability and timely delivery of figures, analysis and comments
- Be ambassador for standard business solutions and common tools.
- Find the right sets of data, compile it in a flexible and user friendly way and to perform analysis.
- Support BU in pursuit financial targets through in-depth analysis and sharing of financial knowledge.
- Support the enhancement and compliance of Business Finance processes, standards and systems.
- Business Finance contact for business managers
- Communicate, discuss and challenge financial impacts with business managers.
- Prepare and present at business meetings where financial input/commentary is required/requested.



3. QUALIFICATIONS

Essential Skills:

- A Bachelor and/or Master's Degree in Finance/Accounting;
- At least 3 year`s working experience;
- Good knowledge of accounting, financial and commercial analysis;
- Strong knowledge of Excel and BI-Tools;
- Fluent in English, Dutch is an advantage;
- Strong data-analysis skills and experience;
- Solid experience in supporting the business with data analysis;

4. RECRUITMENT PROCESS AND TIMELINE

Please send a cover letter and resume to recruitment@sustain-cert.com, the position will remain open until a suitable candidate is found. Candidates selected for a first round interview will be notified by email. Please note that we will not notify you directly if you are not selected for an interview.